

**MUNICIPALITY OF KILLARNEY – TURTLE MOUNTAIN**  
**POLICY & PROCEDURES MANUAL**

<i>Section</i>	Municipal Property	<i>Classification</i>	Policy
<i>Subject</i>	Boulevard Trees	<i>Pages</i>	1
<i>Authority</i>	Council	<i>Effective Date</i>	
<i>Approved (date and resolution number)</i>	August 16, 2023 # 2023 0253	<i>Index Number</i>	PROP-09

**Purpose**

The purpose of this policy is to provide a fair and equitable policy to allow boulevard trees to be put on boulevards.

**Policy Statement**

This policy provides the opportunity for residents to request that a tree be planted on the boulevard adjacent to their property. The cost for providing and planting the tree is the responsibility of the Municipality.

**Scope**

This policy is open to all landowners of the town of Killarney to request that a tree be planted on the town owned boulevard adjacent to their property.

- The process will start with a request from a resident for a tree to be planted in the boulevard area adjacent to their property. The request for a tree to be planted will be made to the office.
- The Public Works Department will investigate the property, and ensure that the requestor is the owner of the property. If the requestor is not the owner, then the request for a tree is stopped, as the request can only be made by the property owner.
- The location of the tree planting and species is at the complete discretion of Public Works.
- Each request will typically only receive one tree per property. In the cases where space is limited it may be determined that there is no room to plant any trees. In cases where there is space for more than one tree, the Town may allow additional plantings. This is the sole discretion of the Public Works.

After the location is confirmed, the tree is to be planted.

- Trees will be planted annually depending on budget. When the budget for a specific year is reached, requested tree plantings may be delayed to the following year. Property owners will be notified if their request for a tree will be delayed.
- The cutoff date for requests each year will be April 30. If tree planting is requested after the cutoff date, the planting will be scheduled for a following year.
- The property owner is responsible to relocate, at their cost, any landscaping or sprinklers that may interfere with the tree planting. Any of these items are to be re-located prior to planting date. The Municipality will not be responsible for damage or restoration required due to relocation or removal of any landscaping or sprinkler systems.
- The property owner will be responsible for maintenance and care of the tree for a period of two years. A “care package” will be distributed at the same time of planting with details of the care for each specific tree.

### **Authority**

The first contact should be Municipality of Killarney – Turtle Mountain Administration office